



Grievance Intake Form

If you believe that the administration has violated your rights as a faculty member as provided for in our Collective Bargaining Agreement (CBA), and you are considering filing a grievance, please download and complete this PDF form, and then submit it to the chair of the PSU-AAUP Grievance Committee <grievance AT plymouth-aaup.org>. Please attach pages, if you need more room. All information provided here will be kept in the strictest confidentiality. For more information on the grievance process, see Article 10 of our CBA, which can be found at this link below:

<https://plymouthaaupdotorg.files.wordpress.com/2018/08/psu-aaup-collective-bargaining-agreement-final-signed-7-23-18.pdf>

Name:

Email address (non-PSU preferred):

Phone number:

1. Please write, in your own words, what has happened. (Be sure to include: Who did what? What happened? Where did it take place? When did it take place? Why do you think it occurred)?

2. Please list any other people who are involved (witnesses, others who are affected, etc.). What additional information do they have about this complaint?

3. Which article(s) of the CBA do you feel has/have been violated?

4. What insight can you offer about why the administration has take the action it has taken?

5. Has the administration suggested that this is a discipline or termination case? What is the evidence they have offered?

6. What is the remedy you are seeking?