



**Plymouth State University Chapter of the
American Association of University Professors**

PSU-AAUP PO Box 471, Plymouth, NH 03264

To: Robin Dorff

CC: Don Birx, Ann McClellan, Gail Mears, Linda Carrier, Jonathan Santore, Jeremiah Duncan

Informal Grievance from PSU-AAUP – Summer 2019 maximum course cap change

Dear Robin:

I'm writing to initiate an Informal Grievance discussion with you under Article 10.4.1 of the CBA. On June 12, PSU faculty received an email from the Office of Academic Affairs which announced that maximum course caps would be removed from all courses for enrollment by incoming first year and transfer students between June 14 and June 26. This blanket change in maximum course caps was presented as a completed action. The PSU-AAUP Executive Committee feels that this unilateral course cap change was a violation of Article 8.3.4.3. of the CBA:

8.3.4.3. The number of teaching credits counted for Bargaining Unit Members is, in part, a function of class size. Bargaining Unit Members will work in consultation with program/discipline coordinators to recommend to the Provost appropriate maximum class sizes for specific courses in their disciplines, based on each course's level, appropriate pedagogy, and disciplinary standards. The Provost reserves the right to make final determination on maximum class size. To achieve time or room efficiency, disciplines can offer combined sections of courses for corresponding credits based on previously determined caps on single courses, with the approval of the Provost.

Specifically, no recommendations were sought from Bargaining Unit Members about appropriate maximum class sizes before all course caps were lifted. To rectify this situation, the PSU-AAUP seeks:

1. Reassurances from you that you will not unilaterally change course caps wholesale without consultation in the future, and
2. The establishment of a formal process for communicating faculty recommendations to you about maximum course sizes prior to any future broad-based changes in maximum course caps.

I look forward to hearing from you about this matter.

On behalf of the PSU-AAUP Executive Committee,

A handwritten signature in blue ink, appearing to read 'Jeremiah Duncan', written over a light blue horizontal line.

Jeremiah Duncan

President, PSU-AAUP

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