

# Plymouth State University AAUP Faculty Formal Grievance Notification Form

This form is to be filed by the PSU-AAUP with the Chief Human Resources Officer or designee within 90 calendar days from the date the grievant knew or should have known of the alleged CBA violation.

Date of submission: September 13, 2020

Name of grievant(s): PSU-AAUP via Jeremiah Duncan, President

Cluster/Discipline and MSC: Exploration and Discovery / Chemistry & Biochemistry, MSC  
48  
Email address: jsduncan@plymouth.edu

PSU-AAUP Representative: same as above

Email address: same as above


Provision of CBA violated – Article(s) and Section(s): Article 19, Section 19.1.2


Date of CBA violation (or first knowledge of same): August 7, 2020 (and ongoing)

Statement of grievance (*attach extra pages, if needed*): In several meetings with Bargaining Unit Members, the Interim Provost and Associate Provost have announced that specific academic programs are being discontinued. These announcements are a clear violation of mandated due process in Article 19.1.2, which states that “Any program curtailment shall follow established governance procedures, which include advisory votes by both the Curriculum Committee and full faculty.” To the Union’s knowledge, no such votes have taken place, or been signaled or planned.

Remedy sought: Immediate cessation of program closures, as well as announcements thereof, unless and until all mandated governance procedures associated with program curtailment have taken place.

**NOTE: Under Article 10.3.1 of the CBA, the PSU-AAUP is filing this grievance at Level Two, so it should be conveyed immediately to President Birx.**

Signature of grievant(s):    e-signed 09/13/2020  
(date)

Signature of PSU-AAUP representative:    e-signed 09/13/2020  
(date)

**Plymouth State University**

*Form approved by PSU-AAUP and PSU Administration, November 6, 2018*

## AAUP Faculty Formal Grievance Date Tracker

### Level One:

1) Date of CBA violation (or first knowledge of same): \_\_\_\_\_

2) Dates of filing Grievance Notification Form (must be within 90 calendar days of 1) above):

Date submitted by PSU-AAUP: \_\_\_\_\_

Date received by PSU Human Resources: \_\_\_\_\_

3) Date of Level One meeting with Provost: \_\_\_\_\_  
(must be within 14 days of 2) above, unless 7-day postponement granted)

4) Date of written response from Provost: \_\_\_\_\_  
(must be within 21 days of 3) above, unless 7-day postponement granted)

### If Level Two sought:

5) Date of grievance submission to President: \_\_\_\_\_

6) Date of Level Two meeting with President: \_\_\_\_\_  
(must be within 21 days of 5) above, unless 7-day postponement granted)

7) Date of written response from President: \_\_\_\_\_  
(must be within 21 days of 6) above, unless 7-day postponement granted)

### If Level Three sought:

8) Date of grievance submission to external arbitrator: \_\_\_\_\_  
(selection of arbitrator and grievance submission to arbitrator must be within 45 days of 7) above, unless 7-day postponement granted)